



## Printing Your Word Document

You can print your Microsoft Word document just as you would any other document. The printed output will include bookmark icons representing each of your bookmarks.

If you want to replace each of these bookmark icons with a time, take the following steps:



1. From the drop-down list next to the  **Print with time** button, choose either **Absolute** (to use the absolute time of the bookmark) or **Offset** (to use the offset time of the bookmark from the beginning of the recording file).
2. Click the  button. The normal Print dialog box appears, from which you can specify your printing options.

In the printed output, the bookmark icons are replaced with text, such as:

[\[BM:at 01-01-2008 10:14:00\]](#) for **absolute** time, or [\[BM:Offset at 02:12:15\]](#) for **offset** time in hh:mm:ss format.