




Converting Liberty Audio to Regular CD

Note: These instructions assume you will NOT be using Roxio


Converting to Regular CD format will uncompress the audio minimizing the amount of audio you can store on one CD to approximately 80 minutes.

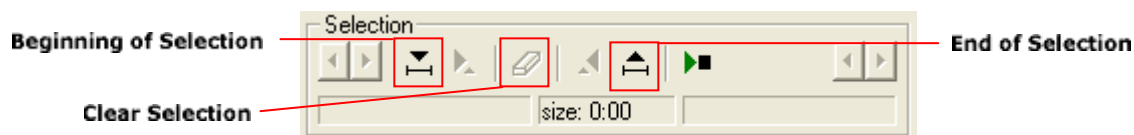
Opening the audio File

1. Insert a blank unformatted CD into the CD-writer drive.
2. When the AutoPlay window opens, Select, click the **RED X** to close.
3. From the Windows desktop, OPEN (DOUBLE-CLICK) Liberty Court Player. 
4. To locate the recording needed, click on the OPEN FILE button  or click FILE+OPEN from the Pull-Down Menu in the upper right corner of the screen. The audio is usually located under C:\Liberty Recordings. Click **OPEN** to open the file. You can also search for the audio clicking the **Find in Files** button. 

Determining the beginning and end times to be copied

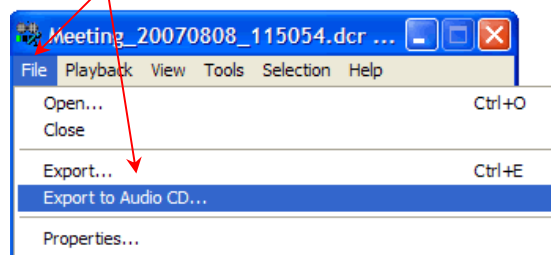
Note: To set your beginning and end selection, you will use the Selection Tool. If you are copying the entire audio file, skip to #5. Otherwise, if you only want to copy a section of the audio, continue to step #4.

5. Determine the beginning of the section you want to copy, either by moving the audio cursor to appropriate section or double-click on the appropriate bookmark in the Bookmarks Window. Once you have the audio cursor where you want it, click the **Beginning of Selection** button  .

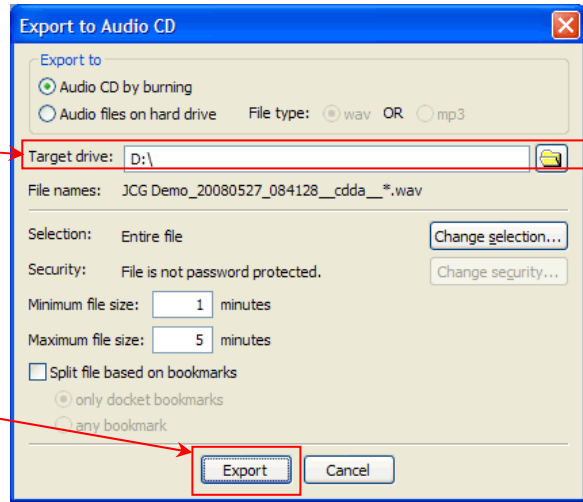


Exporting the audio

6. To copy the audio to CD, choose **File+Export to Audio CD**.

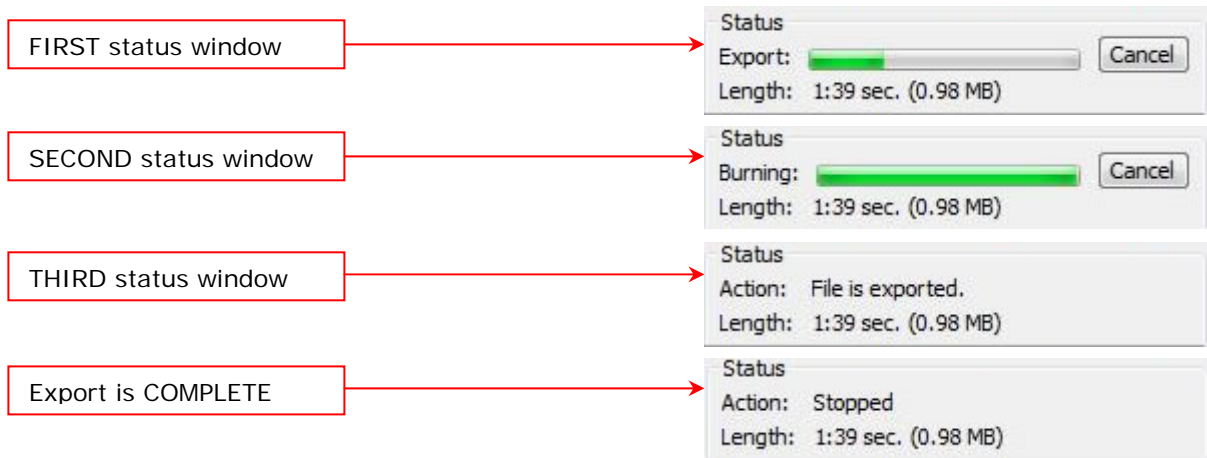


7. Verify your window matches the one to the right. You will want the **TARGET** Drive set to your CD Drive. (e.g. D:\ or E:\)



8. Select Export.

9. Watch the Status window to monitor the status of the copy. The **Action** will change from **Exporting** to **Burning**, and finally to **File is exported**. After a few seconds, the status will change to **Stopped**. When you see either, File is exported or Stopped, the file has been exported.



NOTE: If your audio is more than 80 minutes, you will be prompted for a new CD as each CD is completed.

10. Close the Liberty Player.

11. Press EJECT on your CD drive to eject the CD.